

# IMPORT DECLARATION FOR HOUSEHOLD GOODS



Dear Sir/Madam,

We would like to inform you about the requirements and procedure for arranging duty-free customs clearance into the Netherlands. We kindly ask you to sign and return this form together with the below mentioned documents.

To be entitled to duty-free customs clearance, the following requirements apply:

- > You have lived outside of the European Union for at least 12 months prior to leaving the country of departure;
- > You will be living in the Netherlands;
- > You are transporting household goods belonging to your residence;
- > You have owned and used your personal belongings for at least 6 months prior to your removal to the Netherlands;
- > You are importing your personal belongings within 12 months after your date of arrival in the Netherlands;
- > You will be using your personal belongings again and will not lend or rent them out, pawn or sell them for a period of at least 12 months after the customs office has cleared your personal belongings to enter the Netherlands.

For customs clearance of your personal belongings, we must submit the following documents on your behalf. We kindly ask you to please send us the following documents as soon as possible:

- > List of items which you will take with you to the Netherlands, signed by you (this list will be made by the removal company in the country of origin);
- > Copy of your passport;
- > **Confirmation of your application for registration issued by the Municipality of the city where you intend to reside.**

This document must state that you have applied for registration coming from abroad. Please note that this document can only be obtained personally by the applicant for which you must be present yourself at the local authorities. You do not have the registration yet? You may also submit a proof of deregistration from the country of origin. Please also send us one of the following documents:

- Copy of your work contract or declaration from your employer confirming the period you have been working for them abroad and will now be working for them in the Netherlands.

**OR**

- Copy of your rental agreement or purchase contract of your residence in the Netherlands. This may not be older than 6 months.

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If you are also planning to import a car, motorbike or other vehicle we kindly ask you to also send us:

- > Copy of the title/registration documents;
- > Copy of the receipt of purchase or other proof of ownership.

## YOUR NAME AND ADDRESS DETAILS IN THE NETHERLANDS

Name	<input type="text"/>
Address	<input type="text"/>
Zip code and city	<input type="text"/>
Country	<input type="text"/>
Telephone number	<input type="text"/>
The citizen service number (BSN)	<input type="text"/>

Please state the date that you will start living in the Netherlands

Please indicate the purpose of your residence in the Netherlands  Work  Study  
 Other

Have you lived in the Netherlands/European Union before  Yes  No

If so, on which date did you leave the European Union

Do you intend to import a car, motorbike or other vehicle  Yes  No

If so, please complete the following details:

> Brand	<input type="text"/>
> Type	<input type="text"/>
> Year the car was manufactured	<input type="text"/>
> Chassis or frame number	<input type="text"/>
> License or registration number	<input type="text"/>
> Date of issue of the license or registration	<input type="text"/>
> Country issued	<input type="text"/>
> Purchase date	<input type="text"/>

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## CUSTOMS DECLARATION

Do you intend to import one or more of the following items:

### A: Alcoholic drinks

- |         |                              |                             |
|---------|------------------------------|-----------------------------|
| Beer    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Wine    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Spirits | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

### B: Tobacco and tobacco products

- Yes  No

(Import of these goods is strictly prohibited, even if they are specified here)

### C: Have the goods in your shipment been in your possession and used by you longer than six months?

- Yes  No\*

(Please do attach the invoices of the new goods)

### D: Goods and/or products covered by the Nature Conservation Act

- Yes  No

(Import of these goods is strictly prohibited, even if they are specified here.)

### E: Goods covered by the arms and ammunition law

- Yes  No

### F: Medicines

- Yes  No

The duty-free customs clearance is not applicable for alcohol (e.g. wine, spirits), tobacco and tobacco products, company vehicles, tools of trade, articles which are protected by the Nature Conservation Act and the law on weapons and ammunition. These articles may not enter the Netherlands or special permits are required or can only be imported with the payment of duties and taxes. Please contact your move coordinator if you intend to include any of the above mentioned items in your removal. The move coordinator will be happy to advise you on the necessary procedures.

The undersigned authorizes Voerman International to act as a direct representative for him/her for the customs clearance of his/her personal belongings and/or vehicle into the European Union (Customs law - "Douanewetboek van de Unie", bylaw 952/2013/EU). A copy of these regulations is available upon request.

After receipt of this completed and signed form, together with the requested documents, we will arrange the duty-free customs clearance of your personal belongings and/or vehicle in the Netherlands.

I declare to have truthfully completed this form and comply with all the above requirements.

Name	<input type="text"/>
Place	<input type="text"/>
Date	<input type="text"/>
Signature	<input type="text"/>